

**BY-LAWS**  
**AMERICAN LEGION RIDERS CHAPIN POST 193**  
AMERICAN LEGION CHAPIN POST 193  
Amended on 15 May 2012

**ARTICLE I**  
**NAME**

**Section 1.** The Riders Organization existing under these By-Laws is to be known as The American Legion Riders Chapin Post 193 (Hereafter "ALR").

**ARTICLE II**  
**MEMBERSHIP**

**Section 1.** Applications for membership shall be made in writing.

**Section 2.** All members of the ALR must be members in good standing of the American Legion, American Legion Auxiliary, or Sons of American Legion.

**Section 3.** All members must have a properly registered and insured Bike or Trike of at least 350 cc's.

**Section 4.** Members who join(ed) the ALR prior to February 16,2010 shall be known as ALR Charter members.

**ARTICLE III**  
**NOMINATION AND ELECTION OF OFFICERS**

**Section 1.** The Chapter will announce during the monthly March meeting that nominations will be accepted for these officers beginning at the monthly meeting in April and will conclude immediately before the elections at the May meeting.

**Section 2.** The membership will vote on the nominations by secret ballot, if more than one candidate is nominated, during the monthly meeting of May. The officers will be elected who receive a majority of votes of attending Chapter members in good standing.

**Section 3.** The newly elected officers will take office in June.

**Section 4.** The initial election of officers for the ALR will take place during March of 2009.

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**ARTICLE IV**  
**DUTIES OF OFFICERS**

- Section 1.** Director: Will serve as Chief Administrative Officer of the ALR and will preside over all meetings. He/She shall have general supervision over the affairs of the ALR. He/She shall perform such other duties as directed by the general membership. He/She will be the liaison between the ALR and the Chapin Post 193.
- Section 2.** Assistant Director: Will assume the duties of the Director in his/her absence, will assist the Director in the performance of his/her duties when called on to do so by the Director.
- Section 3.** Secretary/Historian: To keep a full and accurate record of all proceedings at the meetings. Keep membership records as may be required by the general membership.
- Section 4.** Treasurer: To have charge of all finances of the ALR. To have charge of disbursing funds as directed by the general membership. To give detailed financial reports at each regular meeting. (Copies will be furnished to the Post if requested).
- Section 5.** Sergeant-at-Arms: Will maintain order during local Chapter meetings according to Roberts Rules of Order. He/she will be responsible for placing the colors at all meetings. He/she will monitor the persons entering and leaving the meeting while in session.
- Section 6.** Ride Coordinator: Will be the logistics person in charge of sanctioned rides of the ALR.
- Section 7.** Chaplain: The Chaplain shall perform such divine and non-sectarian service as may be necessary; adhering to such ceremonial rituals as may be prescribed by the Nation, Membership, and the local Chapter.
- Section 8.** Communications: The Communications Officer will be responsible for the promotion of public support of the Riders' program and activities by the establishment of proper contact with public media and shall maintain the official website of the ALR.

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**ARTICLE V**  
**EXECUTIVE COMMITTEE**

- Section 1.** The Executive Committee shall consist of all elected officers and past directors.
- Section 2.** The Executive Committee shall fill any vacancy in the membership of the committee occurring between annual elections of the local Chapter for the remainder of the unexpired term.
- Section 3.** Any officer or executive committee member may be removed for inefficiency by the Executive Committee. Any officer or executive committee member who is absent three or more consecutive local Chapter meetings, can on due investigation, be removed by majority vote of Executive Committee.

**ARTICLE VI**  
**STANDING COMMITTEES**

- Section 1.** The Executive Committee shall annually appoint such standing committees as it shall deem advisable for the benefit of the membership of the local Chapter.

**ARTICLE VII**  
**MEETINGS**

- Section 1.** American Legion Rider local Chapter meetings shall be held on a monthly basis.
- Section 2.** The meeting date for the monthly meeting will be the third Tuesday of each month.
- Section 3.** Special meetings shall be called upon a majority vote of the Executive Committee or upon written request of four local Chapter members.

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**ARTICLE VIII**  
**REGALIA**

**Section 1.** Members of the ALR shall conform to all rules governing the wearing and display of ALR regalia and American Legion name and emblem as provided in the Constitution and By-Laws of the Department of South Carolina.

**ARTICLE IX**  
**QUORUM**

**Section 1.** Seven members and a qualified presiding officer shall constitute a quorum at any meeting of the local Chapter.

**Section 2.** A majority of the members of the Executive Committee shall constitute a quorum for the legal transaction of business at an Executive Committee meeting.

**ARTICLE X**  
**FINANCES**

**Section 1.** All funds of the local Chapter shall be deposited in a bank by the Treasurer. Withdrawals shall only be made upon check signed by the Treasurer and the Director.

**Section 2.** Dues will be set by the Chapter members if deemed necessary by the Chapter.

**ARTICLE XI**  
**RULES OF ORDER**

**Section 1.** The procedure at all local Chapter meetings shall be governed by Roberts Rule of Order.